



RISK MANAGEMENT TABLE

<p>WHERE ARE WE IN THE PROCESS? STEP 5</p> 	<p>Timing 1 hour</p> 	<p>Reminder While the project group identifies risks, preventing or mitigating them is not exclusively the group's responsibility. It is perfectly appropriate to include resources from outside the group.</p>
<p>Objectives</p> <ul style="list-style-type: none"> • Check the conditions under which the research and action project is feasible • Identify the main risks to the project • Organise actions to be done to prevent or mitigate them 	<p>Description of the activity</p> <p>Define risks that could endanger accomplishment of the project, and find the resources to avoid or mitigate them.</p>	
<p>Equipment</p> <ol style="list-style-type: none"> 1. Pen/marker 2. Paperboard/whiteboard 3. Sticky notes 	<p>Preparation</p> <ul style="list-style-type: none"> • Display the constraint triangle • Display the risk management table 	
<p>Steps</p> <ol style="list-style-type: none"> 1. 1 sticky note per risk! 2. Each person identifies 3 risks that could endanger the project: The main thing is that the group is able to imagine and project themselves into (including, and especially, by calling on their own lived experience) what could be a brake on implementation of the project. Financial questions, or ones of group dynamics (people leaving, joining, getting in conflict, time limitations, etc.) or technical issues (permits, access, weather, etc.), are often prominent among them. 3. Work first in twos, then in fours. 4. Assemble and reassemble: Maximum 5 risks! 5. Rank risks according to how critical they are. 6. Using the table, define causes, effects, prevention actions and a plan B for each risk 		



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<p>Risks</p> <ul style="list-style-type: none"> - Identify a maximum of 5 risks (different types are possible: human, financial, organizational...). - Classify them by order of severity (from delay to blockage). 	<p>Causes</p> <ul style="list-style-type: none"> - Identify the elements (structural, human, temporal...) that give rise to the risk. 	<p>Effects</p> <ul style="list-style-type: none"> - Evaluate the effects induced by the appearance of the risk, the potential consequences (what criticality for the project? on which aspects?) 	<p>Preventive actions</p> <ul style="list-style-type: none"> - To be implemented to prevent, avoid the occurrence of the risk. - These actions will be planned. 	<p>Actions corrective actions and plan B</p> <ul style="list-style-type: none"> - To be implemented to avoid the deployment of the risk if it occurs (short action for a quick return to standard) - Plan an additional solution (effectual approach) in case of impossible correction of the risk.
1.				
2.				
3.				
4.				
5.				